

ONE-DAY EVENT SUPPORT VOLUNTEERS

Roles & Responsibilities

Support the delivery of hands-on and immersive investigate station activities at on-site special events at Bow Habitat Station. Bow Habitat Station will provide detailed activity scripts in advance for all environmental education and outreach programs outlining speaking points, defining key terms, step-by-step activity set up/clean up and providing details of literacy outcomes. This role requires direct engagement with Bow Habitat Station staff, volunteers and visitors.

Current opportunities for One-day Special Event Support Volunteers:

- *Family FIShtival Event - February*
Kick off the Family Day long weekend at FIShtival! Celebrate Family Fishing weekend in Alberta with outdoor family fun & reduced admission to the Discovery Centre. Discover Alberta's fish and learn about responsible angling at Investigation Stations hosted by Bow Habitat Station and partnering organizations. This event offers indoor and outdoor volunteer opportunities.
- *Wild About Wildlife Event - April*
- Kick off National Wildlife Week at our Wild about Wildlife Event! Discover Alberta's wildlife through hands-on Investigation Stations and activities lead by Bow Habitat Station and partnering organizations. This event offers indoor volunteer opportunities.
- *#LoveYYC Event - November*
- #LoveYYC is a Tourism Calgary initiative. It is 'a day to celebrate Calgary by experiencing something new or rediscovering old favourites. Celebrate all the reasons you #LoveYYC.' Bow Habitat Station loves YYC Wildlife! We will be celebrating the event with hands-on Investigation Stations throughout the Discovery Centre that focus on local wildlife that are preparing for winter in their unique ways. This event offers indoor volunteer opportunities.



Tasks may include:

- Delivery of hands-on Investigation Station activities
- Encouraging visitors of all ages to participate in Investigation Station activities and to engage with Discovery Centre galleries
- Supporting event set up and tear down, including transporting resources around the facility

Qualifications for Education Support Volunteers

- An engaging and welcoming personality.
- Enjoy working with the public and talking with a variety of age groups.
- Ability to help maintain a respectful learning atmosphere.
- *Experience in teaching or working with youth groups is considered an asset, but not required.*

Typical Shift Availability

One-day Event Support Volunteer shifts are typically offered Saturdays, between 9:00am and 4:30pm. The number of shifts available each month will depend on the time of year and anticipated visitor volume.

One-day Special Event Support shifts in 2020/2021 will be offered on the following dates:

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- *#LoveYYC Event - November 7, 2020*
- *Family FIShtival Event - February 13, 2021*
- *Wild About Wildlife Event - April 10, 2021*

Minimum Shift Requirements

One-day Special Event Support Volunteers are not required to fulfill a minimum number of hours per calendar year.

Training

- Must attend event day Occupational Health and Safety Orientation at Bow Habitat Station. (approx. 15 minutes).
- Must complete One-Off Volunteer Sign Up and associated documentation on event day prior to start of volunteer duties.

Signing Up for Shifts

If you are interested in One-day Special Event Support Volunteer shifts, please contact Bow Habitat Station's Volunteer Coordinator by email, bhs.volunteer@gov.ab.ca.