

BOW HABITAT STATION VOLUNTEER PROGRAM

Terms & Conditions

Volunteers support Bow Habitat Station (BHS) in achieving its mission to foster an awareness and appreciation of Alberta's aquatic environments and natural resources. BHS strives to:

- To provide environmental education programs that are immersive, using hands-on experiences current, relevant and industry-supported education strategies (such as multi-disciplinary learning and place-based applications) to school, group and public visitors of all ages and abilities.
- To maintain low cost, easy to access and client focused front-line opportunities.
- To deliver programs that engage Albertans from across the province.

Volunteers support Bow Habitat Station (BHS) in achieving its mission to foster an awareness and appreciation of Alberta's air, land, water and biodiversity. Additionally, BHS strives to achieve this mission through providing immersive experiences, interactive displays, hands-on programs and outreach initiatives with partner organizations. Ultimately, the team of staff and volunteers at BHS provide Albertans with direct access to environmental education opportunities that increase environmental literacy, encourage systems thinking, and inspire stewardship action at a personal and community level. Volunteering is a great way to gain new experiences, share your knowledge and meet others who share your passion for the environment.

All volunteer positions have a minimum training requirements and a minimum number of required shifts - be sure to review the requirements of each position before completing your application.

**Please note: We do not offer volunteer opportunities in the Sam Livingston Fish Hatchery.*

General Terms for Bow Habitat Station Volunteer Program

- All volunteers must be a minimum of 18 years old.
- All prospective volunteers must attend Prospective Volunteer Orientation at Bow Habitat Station prior to first shift. Sessions will be offered twice annually, in the spring and fall.
- All prospective volunteers will be pre-screened by the Volunteer Coordinator through review of application documents and communications with provided references.
- All volunteers must complete a clear police information check and vulnerable sector check prior to their first shift. Volunteers will be notified regarding this process following pre-screening by the Volunteer Coordinator. Any associated fees are the responsibility of the individual and will not be reimbursed by Bow Habitat Station.
- All volunteers are required to complete Occupational Health and Safety Training at Bow Habitat Station prior to their first shift (approx. 2 hours).
- Additional position or task specific training opportunities will be offered on monthly basis. Some positions will require additional training prior to the first shift.
- Volunteers are welcome to sign up for multiple volunteer positions on their application.
- Each volunteer position has minimum shift commitments per calendar year. Volunteers are responsible for ensuring that they meet these requirements or notify the Volunteer Coordinator in advance, if they are no longer able to do so. Volunteers will only be expected to fulfill the minimum shift requirements of the position with the higher number of required hours per calendar year if they do assume multiple volunteer positions.
- Volunteers are required to wear clear volunteer identification at all times during a shift, including but not limited to a volunteer t-shirt and nametag issued by BHS.
- Volunteers must organize their own travel to and from volunteer shifts, unless otherwise indicated by the Volunteer Coordinator.
- Volunteers will not be reimbursed for personal costs associated with volunteer shifts, such as travel, refreshments, etc.
- If at any time a prospective or active volunteer wishes to change or terminate their commitment to Bow Habitat Station's volunteer program, they can contact the Volunteer Coordinator at bhs.volunteer@gov.ab.ca.