



**APPLICATION**

**Section A: Participant Information**

SCHOOL NAME:	
SCHOOL MAILING ADDRESS:	
CITY/TOWN:	POSTAL CODE:
SCHOOL MAIN PHONE:	

1. Review Program Guidelines, including Key Program Dates
2. Complete Sections A, B & C of the Application
3. Email application by **September 30** to:

[fins.program@gov.ab.ca](mailto:fins.program@gov.ab.ca)

**APPLICANT #1 (SCHOOL COORDINATOR – MAIN CARETAKER OF FISH)**

NAME:
E-MAIL:
DIRECT PHONE NUMBER:

**APPLICATION DEADLINE**  
**September 30**  
 Incomplete applications will not be considered. Schools will be notified of their application status no later than October 15.

**APPLICANT #2 (SCHOOL COORDINATOR – SECONDARY CARETAKER OF FISH)**

NAME:
E-MAIL:
DIRECT PHONE NUMBER:

**For additional information contact**

Bow Habitat Station  
 (403) 297-6561  
[fins.program@gov.ab.ca](mailto:fins.program@gov.ab.ca)

**PROJECT PARTICIPANTS**

NUMBER OF STUDENTS:	GRADE LEVEL(S):
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**PROJECT HISTORY**

- My school participated in FinS last year     
  My school has never participated in FinS before     
  My school participated in FinS over a year ago

PRIVACY CLAUSE: Information you provide to Alberta Environment and Parks (AEP) is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and is managed in accordance with Part 2 of the FOIP Act. Any personal information you provide will only be used for the planning and delivery of the Fish in Schools Program during the 2023/2024 school year. Submitted information will only be reviewed by the Fish In Schools Program Coordinator. AEP will not use or disclose your information for any other purpose without your written consent or unless required to do so by law. If there are any questions or you wish to request a change to the information you provided, please contact FinS Program Coordinator, Bow Habitat Station at 403-297-6561 or by email at [fins.program@gov.ab.ca](mailto:fins.program@gov.ab.ca).



## Section B: Coordinator Commitment

Written commitment required from both school coordinators are required to initial each clause below.

Initial Here

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I have read and understand the FinS Program Guidelines (available in the Document Library, <https://talkaep.alberta.ca/fish-in-schools>) and understand the level of commitment required to participate in the program.

Initial Here

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I understand that I am responsible for ongoing fish care and aquarium maintenance from January through June, and for planning continued care during school closures and holidays (including over spring break). I will maintain aquarium and care for FinS fish per the information provided in the FinS technical manual and program training videos, and will communicate with the FinS Team for additional support, as needed.

Initial Here

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I understand that violation of any of the terms of our project's Fish Research Licence (available in the Document Library, <https://talkaep.alberta.ca/fish-in-schools>) will result in immediate termination of our school's FinS project, impact our school's participation in the FinS program in subsequent years and may subject our school to legal recourse (including fines).

Initial Here

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I understand that failure to follow the FinS Program Guidelines could jeopardize the success of our FinS project and the survival of our fish.

Initial Here

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I am aware of and commit to completing key project components within the communicated deadlines. Review the FinS Program Guidelines for a detailed listing of key program dates.

\_\_\_\_\_  
SCHOOL COORDINATOR #1

\_\_\_\_\_  
SCHOOL COORDINATOR #2

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

## Section C: School Authorization

*Written commitment by School Principal required to initial each clause below.*

### SCHOOL PRINCIPAL

NAME:
EMAIL:
PHONE:

Initial Here

**I am aware schools are responsible for the start up cost of the aquarium equipment (~\$1,500 - \$1,700), annual budget requirements, and sourcing of equipment required. Program costs covered by the school include equipment purchase and maintenance, the return of shipping materials, and all costs associated with a fish release event (i.e. bussing).**

Initial Here

I am aware of the Fisheries Management licencing requirements associated with this program and understand that violation of any of the terms our project's Fish Research Licence (available in the Document Library, <https://talkaep.alberta.ca/fish-in-schools>) will result in immediate termination of our school's FinS project, impact our school's participation in the FinS program in subsequent years and may subject our school to legal recourse (including fines).

Initial Here

I am aware of the time commitments required by the School Coordinators to participate in this program and to provide ongoing fish care and aquarium maintenance from January through June, including during school closures and holidays.

Initial Here

I acknowledge my support for my school's participation in the FinS program.

\_\_\_\_\_  
PRINCIPAL

\_\_\_\_\_  
DATE

**Please submit this form by September 30 to [fins.program@gov.ab.ca](mailto:fins.program@gov.ab.ca)**